FINANCIAL AID DOCUMENT CHECKLIST

Family Name

Photograph

Applicant's individual civil status record

Family civil status record (issued within six months)

Recent employment certificate: (Covering letter (CL) & Income Statement (IS) from employer, &/or Self-Employed Income Statement (SIS); NSSF: (إفادة عدم استفادة من الضمان/إفادة خدمة)

Father: □ CL □ IS □ SIS □ NSSF

Mother: □ CL □ IS □ SIS □ NSSF

Other Family Members: □ CL □ IS □ SIS

Official company and shareholders' documents pertaining to private business (تسجيل مؤسسة/اذاعة تجارية)

Official recent income tax and balance sheet of private business (تصريح ضريبة الدخل/المؤسسات/مقطوعة)

Business property deed/ Rental contract

Other income: ____________________________

External educational help: ____________________________

Recent school/university statements for each studying dependent (including applicant):

□ □ □ □ □ □

Photocopy of recent rent contract: (If recent contract not available, then an old one plus recent receipts covering current year). If using a friend's or a relative's property or rented premises, then a photocopy of their rent contract or deed:

□ House □ Applicant's lodging □ Other: ____________________________

Photocopy of recent insurance premium (annual payment): □ Medical □ Life

Photocopy of loan agreement(s) with monthly repayment schedule(s):

□ Personal □ House □ Car □ Educational

Photocopy of deeds of all property owned or inherited, even if not allotted yet (i.e. sale contract):

□ House □ Land □ Other: ____________________________

Photocopy of car(s) registration(s) and recent mecanique or valid insurance documents:

□ R: □ M □ I; □ R: □ M □ I; □ R: □ M □ I;

Photocopy of sale documents of any recently sold property

□ Other documents (specify): ____________________________

Deadline date: ____________________________

Receiver's signature: ____________________________ Date: ____________________________